



JITENDRA HARJIVANDAS SECURITIES PVT.LTD.

SHARE & STOCKS BROKERS
CIN: U66120MH1997PTC111438

Registered Office:
416, Stock Exchange Towers,
4th Floor, Dalal Street, Fort,
Mumbai - 400 001

Office : 022 - 66609621/22/23/24
022-2272 1034/37
022-2272 3005
E-mail : Jhspl123@gmail.com

Business Policy

- 1) **Contract / Bill:** - Clients who are coming to our office, we must get their acknowledgement is obtained on Contract Note
- 2) **Contract / Bill:** - Clients who are not coming to our office, we are sending contract by courier or e-mail. In this case **courier acknowledgement / Log file** is to be attached to Bill / Contract copy.
- 3) **Demat:** - As per BSE rule settlement of shares is T+2. All clients are requested to transfer the shares as per rule. Clients who are having **Continues Debit** balance more than 2 settlement (3 days), then their shares **should not be transferred** to their Demat a/c. Hold their shares in our Beneficiary a/c. also **Debit the demat charges to client a/c.** Before doing this process client should be informed about the JH policy.
- 4) Client who is keeping their shares in our beneficiary a/c for long period without any reason should be charged **minimum demat** charges Rs.11/- per scrip. Who wish to keep shares in our beneficiary account should give in writing. All shares of clients should be transferred to respective client's demat account at the end of every quarter.
- 5) **Cheque payment:** At the time of payout every time client's ledger should be checked.
- 6) At the end of every quarter (June, Sept. Dec. March) clients ledger balance should be zero.
- 7) If any client wants to change their brokerage scheme should give in writing.

For Jitendra Harjivandas Securities Pvt. Ltd.

Director

